DERIVATIVES TRADING GUIDELINES

PINETREE SECURITIES CORPORATION







1. GUIDELINE FOR OPENING DERIVATIVES ACCOUNT

★ Step 1: Please log in to your account on trade.pinetree.vn then go to the Account section
→ Choose "Open Derivative Account"



Note: If you do not have securities trading account at Pinetree, please download AlphaTrading application to open both securities trading account and derivatives trading account.

- Step 2: Please read and check the information in the Contract For Opening Derivative Securities Trading Account
- \rightarrow Tick the box, fill in the verification code then choose "**Confirm**" button to finish.



Note: The default limit for an account is 100 contracts. Please upgrade your derivatives trading account for more contracts.

Step 3: Please choose "Upgrade Later" to finish the registration or "Upgrade Now" if you want upgrade your derivative trading limit.



2. GUIDELINES FOR DEPOSIT MONEY TO DERIVATIVES ACCOUNT

METHOD 1

Step 1: Please choose the "Transaction" section, choose "Deposit/Withdraw Money" tab, follow the instruction, then open your banking app to deposit money to securities account.



Step 2: Choose "Cash Internal Transfer", insert the Transfer Amount then choose the "Tranfer to D*******" button to confirm transferring to your derivative account.

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				Source		Target		Amount	Fee		Co	ntent		Crea	te date			Status	
															15	Page			

METHOD 2

Step 1: At the Account section, please choose "Password & Authentication", and set your default account to the derivative account then choose "Change" to confirm.



Step 2: (Same as Step 1 of Way 1) At the "Transaction" section, please choose "Deposit/Withdraw Money" tab for the instruction and transferring information then deposit money to your account.

Pinetree	↓ Equities	% Derivatives	EJ News	6 Bond	PineFolio	t Trading	€ Transaction	asset
Asset		~	uick Deposit	Normal	Deposit His	story		
🛇 Margin		~						
Transaction		_ De	eposit mon	ey into st	ock account	t (Support	24/7)	
Deposit / Wit	hdraw Money		Nam	nABank	Benefic	iary		Benefici
Cash Advanc	e		Ngân Nam	i hàng TMC Á – Chi nh	P Công	ty CP chứn	g khoán	66866
Cash Internal	Transfer		Hà N	ội	Pinetr	ee		
Stock interna	l Transfer							
Diebe Jefe					Benefic	ary		Benefici
Hold Unhold	Bank		VIB - Giao	· Chi nhánh dịch	Sở Công Pinetr	ty CP chứn ee	g khoán	22886

2. GUIDELINES FOR WITHDRAWAL FOR DERIVATIVES TRADING

WAY 1

◆ Step 1: Please choose the "Transaction" section
→ choose the "Withdraw" button in the "Deposit/Withdraw Money" tab.



Step 2: Please check the transferring information, insert the withdrawing amount then confirm the withdrawal by choosing the "Withdraw" button.

₽inet	ree DRITIES	e Equities	% Derivative	B s News	Bond F	(j) PineFolio	t Trading	⁺ ≥, Transaction	Asse	Derivatives	survey	Qu	<u></u>	¢: ¢	~*	오 010C066068
				Quick Deposit	Normal Dep											
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				Sub act	count	D00000164	4 - Derivatives	; ~	٦	Note			Name ock ac	0010175 count	8 Depos	Copy
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				Withdra	wable					According to Napas re minimum withdrawal	gulations, the amount is 2,0	e 00 VND				
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WAY 2

Please choose the "Asset" section then at the derivative sub-account tab, choose
 "Withdraw" to withdraw money from your derivative account.



OR: If you want to withdraw money from the derivative account to transfer to another sub-account, please choose "Cash Internal Transfer", insert the Transfer Amount then choose the "Tranfer to …" button.

Pinetree SECURITIES	● ● Equities	1/4 Derivative	s News	ගි Bond P	0) ineFolio	₽ Trading	℃ Transaction	C Asset	Derivat	ives survey	Q	ب پ	ۍ ژ	:: :	× 20	10C066068
🗇 Asset																
() Margin			Cash Internal	Transfer												
Transaction				Source	D00000164	I - Derivative	s v	Q 72	Target	N00073241	Normal			ß		
Deposit / Wi	thdraw Money			Money av	ailable			0	Money a	vailable				11,296,012		
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Cash Interna	l Transfer															
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Right Info				Transfer	Amount				0	١	ïransfer t	D N0007	3241			
Hold Unhold	Bank		History				1				1		7/01/20	24 . 0	5/07/2024	C 5
Statement																
			Source		Target		Amount	Fee	Co	ontent		Creat	e date		Sta	tus
													15/	°age 🔻	< 1	

2. GUIDELINES FOR DEPOSIT/WITHDRAW MARGIN TO VSDC

DEPOSIT MARGIN

Please choose the "Transaction" section, then choose the "Deposit/Withdraw Margin" tab, insert the margin deposit amount then choose "Deposit" button to confirm.

₽ine t	LTEE CURITIES	• Equities	1/4 Derivative	es News	ගි Bond	PineFolio	t Trading	ta, Transaction	asset	Derivatives surv	rey	Q	ţ	Ø	¢		~ ~	Q 010C066068
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Depo	osit / With	idraw Money				Sub Account		D000	00164		• M	/largin d 6:30	deposit	time fr	om 8:0	0 to		
Depo	osit / With	idraw Margin				Margin money a	at VSD	0				/largin d	leposit	amour	ıt ≥ 20.	000		
Cash	h Advance	2				Margin amount	that can be dep	osit -100,	000			/NÐ						
Cash	h Internal	Transfer			ſ	Margin deposit a	amount	Input	amount									
Stoc	k internal	Transfer			_ L													
Right	t Info					Transfer fees		5,500)									
Hold	l Unhold E	lank						Deposit										
State	ement																	
				History						All				07/01,	/2024	- 05	/07/2024	Filter
					s	ub Account		Time	Туре		Amount		Fe	e		St	atus No	e
															9/Pag	je 🔻		1/1 >

WITHDRAW MARGIN

Please choose the "Transaction" section, then choose the "Deposit/Withdraw Margin" tab, insert the margin withdrawal amount then choose "Withdraw" button to confirm.



Note: Margin deposit time is from 8:00 to 16:30 Margin withdrawal time is from 8:00 to 16:00 The margin deposit amount is $\geq 20.000 \text{ VN}\overline{D}$ The margin withdrawal amount is $\geq 5.500 \text{ VN}\overline{D}$ The minimum remaining margin at VSDC is equal to 0 or higher than 10.000 VND

3. GUIDELINE FOR PLACING ORDERS OF DERIVATIVES TRADING

1. DERIVATIVES PRICE BOARD

Choose "Derivatives" section after log in to the trade.pinetree.vn website to see the price board.

沪inetree securities	↓ Equities	1 Derivative	es Ne	ews Bo	3) ond Pin	ල) eFolio	t Trading	ئے Transactio	on As	S et)erivatives su	rvey Q	. ¢	ØĢ	<u>م</u> م	오 010	C240309
VNI	1,293.77 0.0	0.00%				HN	x	245.36 0.	00 0.00%				01	verview (B \	VND) (All	market)					l	nternational	(US Indices)					
0 Closed	▲ በ (3)	B	Harte hu			0 PLO)	▲ 0 (4)	B				Τα	otal Transac otal Put Thre	ction ough					1,680	(B) D D (B) S	ow Jones &P 500		37,3 4,7	40.56	0.86 21.37	0.00	1% 5%
Closed	-0(3)	• • • • • (i) :	1					-0(4)					FC	oreign						-194	4 (B) N	lasdaq		14,9	05.19	91.27	0.62	.%
Index F >	Expired	Ref	Ceil	Floor	Basis	01			Lor	ıg			Matched	Matched	∢ ▶ + /				Sho	ort			T.Vol	Avg	High	Low	Fore	eign
	date						P 3	Vol 3	P 2	Vol 2	P1	Vol 1	Price	Vol		P 1	V	/ol 1	P 2	Vol 2	P 3	Vol 3					Buy	Sell
VN30F2407	30/12/2024	1,308.6		1,217.0		58,475			1,308.6	106	1,308.7		1,308.7			1 1,30	9.0	375	1,309.1		1,309.2		89,829	1,310.7	1,314.6		2,650	1,935
VN30F2408	15/08/2024	1,308.9		1,217.3		609	1,309.0		1,309.2		1,309.5		1,309.9			0 1,31	0.0		1,310.5		1,310.9		356		1,315.0	1,308.9	86	
VN30F2409	30/12/2024	1,311.5		1,219.7	2.70	669					1,311.8		1,313.8			3 1,31	3.0		1,316.9		1,317.0		31	1,314.3	1,316.8			
VN30F2412	30/12/2024	1,313.7		1,221.8	3.80	456							1,314.9			2 1,31	4.8		1,318.5		1,319.0		35	1,317.8	1,318.8	1,314.9		
VN30F2501	30/12/2024	916.3		852.2							980.0		980.0										49			852.2		
VN30F2502	30/12/2024	871.1		810.2																								
										Price x 1	I VND. Volu	me x 1 sha	res. Copyri	ght ©2022 F	Pinetree. A	II rights re	served.											

◆ For more detailed indicators, please choose each Contract to check for the chart, price, matched orders, and other information.

VN3 0	F2407 1,308.7 0 0.01% x 1,400.2 • 1,308.6 x 1,217.0 Low - High 1,307.7 -	1,314.6 T.Match Vol. 39 Foreign long 2,650 Foreig	n short 1,935												×
Price	shart			Details	Matched Pri	ce analytic		Norm	nal Order	Quick Or	der			Order c	onfirm 🌔
	:0F24(\oplus \mid 1m \mid $0 \downarrow$ $f_{\sf x}$ Indicators \mid \backsim $arrow$	Save ~ (🔅 [] 🙆	Pinetree	Quantity	Long Price	Short Price	Quantity	VN30	0F2407						1.308.7
1	W VN30 Index Futures July 2024 • 1 • HNX • 0 = 01308.20 H1308.20 L1307.80 C130		1315.00	19	1,308.7	1,309.0	375		00.2 😑 -	1,308.6 🔽	1,217.0			0.1	0 0.01 %
	Volume 316			106	1,308.6	1,309.1	4		•	ΔΤΟ	ATC	МТ	M	ок	МАК
<i>~</i>			1314.00	179	1,308.3	1,309.3	42								in stat
			1313.00	171	1,308.3	1,309.4	15								
K	يرافيا أعاري بالأبير		1312.00	276		1,309.5	28								
<u>ا</u> :				101	1,308.1	1,309.6	18	Max lo	ong 84					Ma	ax short 84
Ď		· · · · · · · · · · · · · · · · · · ·	1311.00	324	1,308.0	1,309.7	66 132								
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	5y 1y 6m 3m 1m 5d 1d 与	13:48:17 (UTC+7)	% log auto	FPT VCB	VNM BID	STB CTG	SAB SSI	TPB VIC	VIB	MSN SSB	HPG	ACB VR	E TCB	MBB V	HM HDB

3. GUIDELINE FOR PLACING ORDERS OF DERIVATIVES TRADING

2. PLACING ORDERS

Step 1: Choose the "Place Order" button or choose the Contract you want to place order.

Step 2: Choose "Normal Order" or "Quick Order" (For quick order, the Customer can place Long/Short continuously for the same Contract Code).

Then choose the Contract, order type and insert the price and quantity you want for the transaction (check the purchasing power – Max Long, Max Short above the Long/Short button) \rightarrow Press Long/Short



Step 3: After checking the order information, choose "Order" or "Cancel" at the Confirm new order pop-up.

Confirm new order
VSD No 010C240309 Account D00000013
Long VN30F2501 980.0 5
Order Cancel

*** Note: To skip the Confirm new order pop-up, you can turn off the Order Confirm button.

Step 4: To check the order status, go to the Positions tab and choose Orders

3. GUIDELINE FOR PLACING ORDERS OF DERIVATIVES TRADING

***** Orders:

To check the order status, please go to the **Positions** tab and choose **Orders.** The exact matched time for each contract will be shown here. You can choose **Edit/Cancel** or **Cancel All** the orders.



After checking the information, choose "Accept" to confirm edit/cancel orders.

Confirm order	modification	×	Confirm cancel	order ×
VSD No	010C240309		Symbol VN	I30F2501
Sub Account	D00000013		Type Sho	ort
Short VN30F2501	1,412.0 þ		Order No. 14	
Accept	Cancel		Accept	Cancel

4. POSITION MANAGEMENT

***** EXISTING POSITIONS

You can check all the existing positions at the "**Position**" tab. For each Contract, you can choose **Reverse Position** or **Close Position**. **The Close All** button is for closing all the open contracts.

Open Position (3) Order Lis	t Order History Closed Posit	tion P/L Report Asset							Deposit / Withdraw Margin 😦 🛪 🗙	
Contract Code	Position	Open Quantity	Long Pending	Short Pending	Avg Price	Market Price	% Profit / Loss	Profit / Loss	× Close all	
GB10F2506	Short	8	0	0	89,812.00	89,812.0	0%	0	⇒ ×	
VN30F2501	Long	1	0	0	886.20		0%	0	(
VN30F2502	Long	207	0	0	869.00		0%	0	t) X	
									Reverse position Close position	
🖇 Place Order 🛛 🔒 Asset	B Position							. Connected	15:23:46 16/07/2024 v.2.6.82 🤅)

*** ORDER HISTORY**

At "**Position**" tab, choose "**Order History**" for all placed orders, you can sort by contract code, time, order type, or order status. Press the "V" button for more detailed information as matched time, matched price, matched quantity, fee, and tax.

Open Position (3)	Order List Order History	Closed Position	P/L Report Asset									Deposit / Wi	thdraw Margin 🖉 🖉	×
	X							Q Contra	act Code 🛛 🗯 🕇	12/08/2019 - 16/07/2024	All order type	~	All status	~
Trade date	Order Time	Order Number	Original Number	Contract Code	Order type	Туре	Order Price	Matched Avg Price	Order Quantity	Matched Quantity	Fee	Тах	Status	
21/06/2024	21/06/2024 16:57:27	29		VN30F2501	Long	LO	980.0	980.00	10	4	8,000	0	Expired	^
										Matched Volume		Fee	Tax	
	I	Matching Time			Mat	ched Price				4		8,000	0	
	21/	06/2024 16:57:27				980.0				2		4,000	0	
	21/	06/2024 16:57:27				980.0				2		4,000	0	
21/06/2024	21/06/2024 16:57:07	28		VN30F2501	Long	LO	980.0	950.00	1	1	2,000	0	Matched	~
21/06/2024	21/06/2024 16:57:03	27		VN30F2501	Long	LO	980.0	950.00	1	1	2,000	0	Matched	~
21/06/2024	21/06/2024 16:56:43	26		VN30F2501	Long	LO	980.0	950.00	1	1	2,000	0	Matched	~
9 Place Order	🖶 Asset 📘 Position	-									Connected	15:07:37	 16/07/2024 v.2.6.82	0

4. POSITION MANAGEMENT

♦ CLOSED POSITIONS

Choose **Closed Positions** at the **Position** tab for more detailed Profit/Loss information. You can sort by Contract Code and time.

Open Position (3) Order List Ord	er History Closed Position P/L Report Asset						eposit / Withdraw Margin $\mathbf{z}^{\mathbf{\pi}}$ X
	1					Q Contract Code	🗰 01/07/2024 - 16/07/2024
Contract Code	Time	Position	Avg Price	Closed Price	Closed Quantity	Multiplier	Gain/Los
VN30F2501	05/07/2024	Long	886.20	980.0	2	100,000	18,760,00
VN30F2501	05/07/2024	Long	886.20	980.0	1	100,000	9,380,00
🗜 Place Order 🛛 🖶 Asset 🗧 Po	osition					I Connected	15:26:45 16/07/2024 v.2.6.82 🧕

✤ P/L REPORT

Choose **P/L Report** at the **Position** tab for the report on the profit/loss of each contract code. You can sort by Contract Code and time.

Open Position (3)	Order List Order Histo	ry Closed Position	P/L Report Asset									Deposit / Withdraw	Margin 🖌 🗶	
			X							٩	Contract Code	🗰 12/08/2019 -	16/07/2024 🗘	
	Trada data			Relised P	/L in day					Holding Position			Total (1+2)	
Contract Code	Trade date	Position	Closed Qty	Avg Price	Closed Price	P/L	Total P/L (1)	Position	Qty	Avg Price	Market price	VM (2)	8,756,640,000	
VN30F2501	11/06/2024	Long	16	866.30	900.03	53,960,000	53,960,000	Long	27	866.30	912.90	125,820,000	179,780,000	
			0	0	0	0								
VN30F2502	11/06/2024	Long	10	853.10	875.99	22,890,000	22,890,000	Long	207	851.30	871.65	421,155,000	444,045,000	
			0	0	0	0								
VN30F2501	10/06/2024	Long	0	0	0	0	0	Lona	43	860.90	866.30	23.220.000	23,220,000	
	,		0	0	0	0		5					,,	
VN30F2502	10/06/2024	Long	2	800.12	853.10	10,595,754	10,595,754	Long	210	800.12	853.10	1,112,554,246	1,123,150,000	
🖡 Place Order	Asset Sosition										. Connected	15:28:10 16/07/	2024 v.2.6.82 😜	

4. POSITION MANAGEMENT

* ASSET

The Asset tab shows the Total Asset, Use of Margin, and other detailed asset information. *Note: Customers should follow the Warning Threshold to actively manage positions.*

Position (3) Open Orders	(3) Order History (Closed Positions P/L Report Asset					<u></u> ⊮ [≉] ×
Total Asset		Asset Detail	Pinetree	VSD	Use of margin	Pinetree	VSD
Total money	41,814,567,652	Cash	34,050,846,364	7,763,721,288	Value of initial margin	4,520,500,600	4,520,500,600
Fee & Tax 🍈	3,003,120	Value of marginal securities	0	0	Value of delivery margin	0	0
Original debt	0	Value of valid margin securities	0	0	Total value of required margin	4,520,500,600	4,339,715,800
Late payment interest	0	Total valid deposited value	41,811,564,532	7,763,721,288	Required additional money	0	0
Total profit/ oss	0	Withdrawable money	34,047,843,244	2,113,095,538	Use of marginal asset ratio	10.81%	55.90%
Cash available	41,811,564,532	Available marginal asset value	37,291,063,932	3,424,005,488	Warning threshold		
Withdrawable money	34,047,843,244				Warning Force Sell	90% 95%	90% 100%
Withdrawable security	0						
D00000013 - Derivatives	s 🔨 🦻 Place Order	Asset E Position				•• Connected 14:45:30 05/07	7/2024 v.2.6.75 😂

Position (3)	pen Orders (3)	Order History	Closed Po	sitions	P/L Report	Asset			
Total Asset	T0 Trading fee	e for Exch	32,400	Detail					
Total money	T0 Trading fee	e for Pinetree	-8,400						
Fee & Tax	TO Tax		0	of marginal securities					
Original delt	Trading fee &	Tax debt	0	of valid margin securities					
Late payment i	POFee		2,233,800	alid dep	osited value				
Total profit/ los	IMFee		745,320	awable r	noney				

Press the (i) button for more information on fees and tax.

5. STATEMENT INQUIRY

♦ ORDER STATEMENT

Please log in to your account on trade.pinetree.vn then go to the **Transaction** section. \rightarrow Choose "Statement" \rightarrow "Order Statement" \rightarrow "D******* - Derivatives" sub-account.

Pinetree	↓ Equities	M Derivativ	/es N	ews Bond	PineFolio	t Trading	t Transact	ion Asset								Deriva	atives survey	Q	¢ Ø	Q 🔅 🛹	은 010C240309
🖻 Asset			D00000	013 - Derivatives	M000055	9 - Margin	N001198	72 - Normal	_												ک) Refresh data
() Margin																					
Transaction			Order	history										Q Symbol	···· 06/04/2024 ·	05/07/202	4 All	~	Search	Export Excel ل	Export PDF
Deposit / Witl Deposit / Witl	hdraw Money hdraw Margin		No.	Order No.	▲ Trad date	e ₂	Order	Symbol	Туре	Price	Vol	Matched Price	▲ Matched Vol	Canceled Vol	Matched Value	Fee	Sell fee	◀ Tax ▶	Real amt	Status	Channel
Cash Advance	e				05/07/2024	14:22:59	Buy	VN30F2501	LO	950	5	0	0	5	0		O		0	Reserved	Web
Cash Internal	Transfer				05/07/2024	14:01:33	Buy	VN30F2501	LO	980	5	0	0	5	0		0		0	Reserved	Web
Stock interna	l Transfer				05/07/2024	13:59:02	Buy	VN30F2501	LO	980	2	0	0	2	0		0		0	Reserved	Web
Right Info				29	21/06/2024	16:57:27	Buy	VN30F2501	LO	980	10	980	4	6	392,000,000	8,000	0		11,920		Offline
				28	21/06/2024	16:57:07	Buy	VN30F2501	LO	980		950		0	95,000,000	2,000	0		2,950	Matched	Offline
Hold Unhold I	Bank				21/06/2024	16:57:03	Buy	VN30F2501	LO	980		950			95,000,000	2,000	ο		2,950	Matched	Offline
Statement	1			26	21/06/2024	16:56:43	Buy	VN30F2501	LO	980		950		0	95,000,000	2,000	0		2,950	Matched	Offline
Order Statem	ent				21/06/2024	15:56:07		VN30F2501	LO	950	5	950	2	0	190,000,000	4,000	0		0	Match Partia	Web
Cash Stateme	ent			23	21/06/2024	15:56:07	Sell	VN30F2501	LO	950	5	950	3	0	285,000,000	6,000	0		0	Match Partia	Web

♦ CASH STATEMENT

Please log in to your account on trade.pinetree.vn then go to the **Transaction** section.

→ Choose "Statement" → "Cash Statement" → "D******* - Derivatives" sub-account.

	↓ Equities	% Derivative	s Nev	J 🗿 vs Bond	PineFolio	₽ Trading	द् , Transaction	asset					Derivatives survey	Q	œ ۵	Q 🔅 📈	Q 010C240309	
🖶 Asset		~	DODOOO	12 - Dorivativos	M0000555	9 - Margin	N00119972 -	Normal	<u>_</u>								Refresh data	
() Margin		~	Duuuuu	15 Derivatives	100000333	2 - Margin	100119872	Norman									C2 Kellesil data	
Transaction				Total Asset 41,814,567,652			Net Asset Value 41,814,567,652		Withdrawable 34,047,843,244		Available Advance Margin debt 0 0		RTT 10.81%			PP 34,048,612,564		
Deposit / Wit	hdraw Money																	
Deposit / Wit	hdraw Margin		Cash St	atement									iii 06/04/2024 - 05/0	7/2024	Search	Export Exce	el 🕁 Export PDF	
Cash Advanc			No.	Time	Major			(Opening balance	Change	Closing balance	Remark						
Cash Internal	l Transfer			30/06/2024	pay mont	hly deposito	ry fee		34,066,365,664		34,050,846,364	Thu phí QL vị thế cuối tháng - TK 01	0C240309 - TCTN 240309					
Stock interna	l Transfer			30/06/2024	Collecttio	n Asset Fee			34,067,965,664		34,066,365,664	Thu phí QL tài sản cuối tháng- TK 0	10C240309 - TCTN 240309					
Right Info				21/06/2024	Collecttio	n Trading Fe	e		34,068,023,664		34,067,965,664	Thu phí giao dịch hằng ngày TK 010	0C240309 - TCTN 240309 - GT	58000				
Hold Unhold	Bank			18/06/2024	Settlemer	nt VM Profit			33,691,103,664	376,920,000	34,068,023,664	Thanh toán lãi VM - TK 010C24030	9 - TCTN 240309 - GT 3769200	00				
Statement	,			17/06/2024	Collecttio	n Trading Fe	e		33,691,111,664		33,691,103,664	Thu phí giao dịch hằng ngày TK 010	0C240309 - TCTN 240309 - GT	3000				
Order Statem	nent			14/06/2024	Collecttio	n VM Loss			34,373,349,664		33,691,111,664	Thu Lỗ VM - TK 010C240309 - TCT	N 240309 - GT 682238000					
Cash Statem	ent			13/06/2024	Collecttio	n Trading Fe	e		34,374,483,664	-1,134,000	34,373,349,664	Thu phí giao dịch hằng ngày TK 010	0C240309 - TCTN 240309 - GT	134000				
Cash Statem	ent		8	13/06/2024	Deposit C	ash			29,374,483,664	5,000,000,000	34,374,483,664	010C240309 - TCTN 240309 - Depo	osit Cash					